

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
DEIKE ESTATES SPECIAL IMPROVEMENT DISTRICT
HELD
FEBRUARY 10, 2022**

A special meeting of the Board of Directors of the Deike Estates Special Improvement District was held on Thursday, February 10, 2022 at 8:00 a.m. The meeting was held virtually using zoom meeting, as follows:

<https://zoom.us/j/96094428672?pwd=NnlCMnhac0NRYjIDck9KcG9LcFhXdz09>

Meeting ID: 960 9442 8672

Passcode: 036743

In attendance were Directors:

Willie Kolkman

Vicky Kolkman

Absent was Douglas Taylor.

Also in attendance were:

Laurel Morrow, WDEQ

Greg Steed, CGRS

Kristan Buck, CGRS

Sue Blair, Community Resource Services

Call to Order/Declaration of a Quorum of the Board: The meeting was called to order at 8:01 a.m. and a quorum of the Board was present.

Approval of Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Compliance Order: Laurel Morrow with the Wyoming Department for Environmental Quality attended the meeting, providing clarification regarding guidance on floor drains to make it easier to determine further actions in the field when future investigations are being done. Ms. Morrow review an email that she provided that was included in the Board meeting packet.

Engineering Items:

A. CGRS completed the Intended Use Plan for Board review and authorization to file with the state. Upon motion duly made, seconded and unanimously carried, the Board approved the Intended Use Plan and authorized CGRS to file with the state.

B. Discussion ensued regarding meter change outs. Mr. Steed reported that the cost was estimated at \$3,000 to \$5,000 per connector. He will be providing the Board with additional information regarding the meter change outs at the March meeting.

C. Next, there was discussion regarding pretreatment connectors. A communication will need to be sent to each connector regarding the state regulatory assessment and that CGRS will need access to the connector's system to determine size and fixture count, flows and loadings, inspection of grease traps, etc. A draft letter to the connectors will be prepared for Board consideration at its March meeting.

D. The District's consultants discussed the need to impose an interim rate increase to help offset the costs associated with District operations, maintenance and capital needs. Estimated expenditures will be analyzed and an interim rate increase will be brought back to the Board for consideration at a future meeting.

Administrative Matters:

A. Engagement of CGRS: Upon motion duly made, seconded and unanimously carried, the Board approved the engagement of CGRS for consulting and construction services.

B. Engagement of Community Resource Services: Upon motion duly made, seconded and unanimously carried, the Board approved the engagement of Community Resource Services of Colorado (CRS) to provide administrative services to the District.

C. Funding and Reimbursement Agreement: Ms. Blair reviewed a draft Funding and Reimbursement Agreement with the Board. District-related expenses paid by SAPP Brothers will be accounted for based on the budgeting timeline, said expenses to be considered for future reimbursement to SAPP Brothers if and when monies are available. The exhibit to the agreement will be completed to include 2021 and 2022 expenditures.

D. Resolution Establishing Regular Meetings and the Electronic Board Meeting Policy: Upon motion duly made, seconded and unanimously carried, the Board approved the Resolution as presented, scheduling regular virtual meetings on the second Thursday of each month at 8:00 a.m.

Other Business: There was none.

Adjournment: The meeting was adjourned at 8:39 a.m.

Respectfully submitted,



Sue Blair, Recording Secretary