

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DEIKE ESTATES SPECIAL IMPROVEMENT DISTRICT HELD APRIL 12, 2022

A regular meeting of the Board of Directors of the Deike Estates Special Improvement District was held on Thursday, April 12, 2022, at 8:00 a.m. The meeting was held virtually using zoom meeting, as follows:

<https://zoom.us/j/96094428672?pwd=NnlCMnhac0NRYjIDck9KcG9LcFhXdz09>

Meeting ID: 960 9442 8672

Passcode: 036743

In attendance were Directors:

Willie Kolkman
Vicky Kolkman
Douglas Taylor

Also in attendance were:

Greg Steed, CGRS
Mark, Elite Oil Field
Faye Firouzeh Motazedeh Commercial Owner
Cheryl Brown Commercial Owner
Sue Blair, Community Resource Services

Call to Order/Declaration of a Quorum of the Board: The meeting was called to order at 8:17 a.m. and a quorum of the Board was present.

Approval of Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Engineering Items:

- A. Water Meter Replacement Work Update: Mr. Steed presented and reviewed the proposal for the investigating, cost, time, materials and installation of the water meters, service line and mains. CRS has applied for a state tax exemption. Mr. Steed and the Board of Directors discussed several areas of concern such as restoring and reworking water lines, new meters installations, billing of water usage to the customers and payment options. Director Kolkman clarified with Mr. Steed that the engineering company needs to contact the Wyoming State Engineer Office for meter requirements. The Board of Directors will review the letter drafted by CGRS prior to being mailed to the owner/residents.

- B. Connector Sewer Assessments Update: Mr. Steed updated the Board of Directors that the proposals have gone out and he has not received any responses to date. The assessment is noted as carrying the sewer service link back into the building and the number of fixtures associated with the building. The camera will photograph the service lines and main to verify throughout the system there are no breaks or blockages. Discussions ensued regarding the different sewer issues.
- C. Intended Use Plan – State Revolving Fund Update: Mr. Steed received information from Stan Miller with State Engineer’s Office that the application is currently in committee review and he will be contacted if eligible for the loan application and possible grant money.

Administrative Matters:

- A. Review and Approve Minutes of the March 10, 2022, Special Meeting: Upon motion duly made, seconded and unanimously carried, the Board approved the minutes from the March 12, 2022, special meeting as presented.

Other Business:

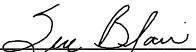
Director Kolkman confirmed with CRS and CGRS that letters will be drafted with information on the water meters and sewer line camera and the option of payments.

Director Kolkman verified that he and Vicki Kolkman receives \$600.00 per year for the administrative work they perform on behalf of the District. The payment is made in April of each year.

The next meeting of the Board will be held on Thursday, May 12, 2022, at 8:00 a.m.

Adjournment: The meeting was adjourned at 8:41 a.m.

Respectfully submitted,



Sue Blair, Recording Secretary